



Job Title: Live Virtual Presentation Moderator and Tech Support

Dates: August 24, 2026 – October 9, 2026

Employment Type: Contract, Full Time

Compensation: \$24/hour – 35/hours per week

Location: Terry Fox Foundation Distribution Centre: 27 Klondike Drive, North York, ON M9L 1S1

Terry Fox Foundation

The Terry Fox Foundation stands as one of Canada’s most iconic and impactful charitable organizations, rooted in the extraordinary legacy of Terry Fox. In 1980, after losing his leg to osteogenic sarcoma, Terry embarked on the Marathon of Hope—a cross-country run to raise awareness and funds for cancer research. His journey, marked by courage, resilience, and unwavering determination, captured the hearts of Canadians and inspired a nationwide movement.

Although Terry’s run was cut short after 143 days when his cancer returned, his dream lives on. Today, the Terry Fox Foundation continues to uphold his vision by funding innovative cancer research and inspiring millions through his story. With over 10,000 annual Terry Fox Runs held in communities across Canada, the Foundation plays a vital role in fostering national unity, promoting health and wellness, and advancing scientific discovery. For over four decades, the Foundation has united Canadians in the pursuit of a world without cancer.

Every donation, every step taken in Terry’s name, fuels groundbreaking research and brings hope to millions. Joining the Terry Fox Foundation means becoming part of a legacy that dares the impossible and works every day to make it possible.

About the Role

Join our team and play a key role in delivering engaging virtual presentations that inspire students to carry forward Terry Fox’s legacy while participating in the annual Terry Fox School Run. We are seeking an enthusiastic, tech-savvy professional to coordinate and moderate live virtual events, provide exceptional technical support, and ensure a seamless, positive experience for presenters, educators, and students. This is an exciting opportunity for someone who is passionate about Terry’s message of hope, enjoys working with technology, and thrives in a dynamic, mission-driven environment.

Key Responsibilities

- Set up, test, and manage virtual presentations using Zoom, Microsoft Teams, Google Meet, and OBS Studio.
- Monitor attendee registrations and respond to school-related inquiries.



- Manage virtual event operations, including waiting rooms, chat moderation, and audio/video settings.
- Troubleshoot technical issues quickly and professionally.
- Deliver a brief welcome introduction and attendee instructions at the start of presentations.
- Facilitate Q&A sessions and conclude presentations.
- Provide support to guest presenters and serve as a backup presenter when required.
- Assist with administrative duties, including data entry, filing, answering phones, and preparing merchandise shipments.

What You Bring

- Strong technical proficiency with virtual meeting platforms and a willingness to learn OBS Studio.
- Confidence speaking on camera and engaging with live audiences.
- Excellent communication, multitasking, and problem-solving skills.
- Knowledge of Terry Fox's Marathon of Hope and a passion for supporting cancer research.
- A positive, team-oriented attitude and commitment to delivering exceptional experiences.
- Flexibility to work varying hours, including occasional early mornings and evenings during peak season (late August to October).

Requirements

- Full-time availability for the duration of the contract.
- Comfortable working in a fast-paced environment with strong attention to detail.

How to Apply

Your talents, passion, and dedication will help us continue Terry's legacy and make a lasting impact in the lives of so many families affected by cancer. To begin a meaningful new journey with us, please submit a cover letter and resume to careers@terryfox.org.

We are dedicated to employment equity, and we value diversity in the workplace. If you require any accommodation during the recruitment process, please reach out to us.

To be considered for this position, applicants must be legally eligible to work in Canada at the time of application. The Terry Fox Foundation is unable to support work permit or immigration applications for this role. Employment is contingent upon the Foundation's receipt of all required documentation.

While we thank all applicants for their interest, only those selected to move forward in our screening process will be contacted.