



## **Volunteer Assignment**

### **Terry Fox Run Organizer**

#### **Background**

In the early days of his run in 1980, Terry was an unknown runner on a lonely road. It was in the face of this kind of adversity that Terry formed his indomitable spirit. Today, every one of the Terry Fox Runs in Canada reflects that same spirit. Immersed with a sense of hope that inspires and motivates every participant.

Today, Terry's legacy continues to lead breakthroughs not imaginable when he was diagnosed in 1977, by the research funded by the annual Terry Fox Run and the amazing volunteers that host and participate in every Run.

#### **Purpose**

As a Terry Fox Run Organizer, you will represent Terry's mission – you will inspire, motivate and lead your team to carry on Terry's vision of a world without cancer.

#### **Key Responsibilities of a Terry Fox Run Event Planner(s)**

- With a run committee, host the annual Terry Fox Run event in your community and fundraise for cancer research
- Recruit run committee volunteers to help plan and organize the event with you
- Recruit other volunteers to help execute the Run event with you and your committee
- Assign roles to volunteers based on their skill set and interests, and your community's unique location
- Prepare and oversee your volunteers via meetings, training, and feedback
- Partner with Terry Fox Foundation staff to build relationships with media, recruit teams and community groups
- This assignment is well suited for a few individuals who would like to take on a specific role or task and not limited to only one individual

#### **Time Commitment**

- Peak organization months are **April through September**
- During peak months, flexible 1 – 5 hours per week
- Recruitment of other volunteers 2-5 hours
- Training for committee and other volunteers 5-10 hours
- Chair meetings 2 hours a month
- Day of the event 6-10 hours

**What You Bring**

- Commitment to Terry's vision of creating a world without cancer
- Adherence to Terry's fundraising guidelines and policies
- Ability to lead and delegate to others
- Event planning skills
- Commitment to establish strong community relationships
- Strong communication skills, verbal and written
- Responsive, organized, and self-driven with the ability to multi-task and problem solve
- Collaborative team player who facilitates cooperation and results

**What We Offer**

- The opportunity to join the legacy of a great Canadian
- Work with the ultimate national grassroots organization that changes lives for the better everyday
- An opportunity to build and discover professional skills, and expand your networks
- Dedicated TFF staff partners, team of peers and training manuals and on-line resources
- The amazing sense of community and accomplishment on Terry Fox Run Day – it can't be beat!

**How to Apply**

Terry Fox showed Canadians that anything is possible if we try. We invite you to join us in our ongoing mission to realize Terry's dream of a world free of cancer. Please send your information to [volunteer@terryfox.org](mailto:volunteer@terryfox.org). Include a resume and cover letter if you are able. Or apply online at [terryfox.org/terry-fox-run/volunteer/](http://terryfox.org/terry-fox-run/volunteer/)

We thank all who express interest in this volunteer opportunity.