



## **Job Title: Volunteer Terry Fox Run Organizer**

In the early days of his run in 1980, Terry was an unknown runner on a lonely road. It was in the face of this kind of adversity that Terry formed his indomitable spirit. Today, every one of the more than 700 Terry Fox Runs in Canada reflects that same spirit, immersed with a sense of hope that inspires and motivates every participant. The Run, an all-inclusive, family-oriented activity, has become a fall tradition in Canada.

What matters most, what compelled Terry to finish that 26th mile every day, is the knowledge that nothing is tougher to deal with than a diagnosis of cancer. Terry's legacy continues to positively affect countless people and lead to breakthroughs not imaginable when he was diagnosed in 1977.

Volunteers are the key to the success of The Terry Fox Run. You are an ambassador for The Terry Fox Foundation in your community, helping to create enduring local relationships. As a volunteer-driven organization, we need you to be a creative, enthusiastic individual who possesses exceptional leadership qualities and has the ability to motivate and mobilize a volunteer team. Materials and guidance will be provided by the Foundation.

## **Job Description**

### **Key Responsibilities of a Terry Fox Run Organizer**

- Recruit a Terry Fox Run Committee to help organize the annual Run
- Assign roles to Committee members based on skill set and interest, and local needs
- Oversee all operations of the Terry Fox Run through guidance, leadership and management of committee members and activity volunteers, including:
  - Establish meeting dates and Chair meetings
  - Provide minutes to committee members in a timely manner
- Prepare and oversee Committee members via scheduled meetings, training, feedback
- Work with TFF Staff Partner to build relationships with media, recruit corporate teams and community groups, discuss and resolve challenges, share successes and frustrations

### **Time Commitment**

- Peak organization months are **April through September** with opportunity for ongoing promotion of the Run throughout the year and communication on Run-related issues with TFF Office
- During peak months, 1 – 3 hours per week can be expected for ongoing support and liaison with staff partner and Terry Fox Run committee volunteers

### **What You Bring**

- Commitment to the Foundation's vision of creating a world without cancer
- Understanding of/adherence to the Foundation's fundraising guidelines and policies
- Ability to determine volunteer needs: numbers, roles, skills
- Commitment to establishing strong community relationships
- Strong communication skills, verbal and written; public speaking experience an asset
- Responsive, organized, self-driven, ability to multi-task, and strong leadership skills
- Collaborative team player who facilitates cooperation and results



**THE TERRY FOX FOUNDATION**  
**LA FONDATION TERRY FOX**

**What We Offer**

- The opportunity to represent the legacy of a great Canadian
- Work with a national grassroots organization that changes lives for the better everyday
- An opportunity to use and grow professional skills, expand your network
- A dedicated TFF Staff Partner, team of peers and role-specific training manual
- Support from Provincial Office staff to answer questions, provide suggestions, and connect you with other Run Organizers
- The sense of community and accomplishment on Terry Fox Run Day – it can't be beat!

**How to Apply**

Terry Fox showed Canadians that anything is possible if we try. We invite you to join us in our ongoing mission to realize Terry's dream of a world free of cancer. Please send your information to [volunteer@terryfoxrun.org](mailto:volunteer@terryfoxrun.org). Include a resume and cover letter if you are able.

We thank all who express interest in this volunteer opportunity.